

**MINUTES
GENERAL SESSION
BRISA DEL MAR COMMUNITY ASSOCIATION
A California Nonprofit Corporation**

APRIL 6, 2022

NOTICE OF MEETING

Upon due notice given and received, a meeting of the Board of Directors for the Brisa del Mar Community Association was held on Wednesday, April 6, 2022 at the community pool.

ATTENDANCE

Directors Present

President, Larry Thomas
Treasurer, Bill Hoy
Member at Large, Tyler Fewins

Others Present

Pamela Bell, Dana Pacific Management Services

CALL TO ORDER

A quorum was present, and Board President Larry Thomas called the General Session to order at 8:05AM.

EXECUTIVE SESSION

In accordance with State Statute, notice is hereby provided of an Executive Session Meeting of the Board of Directors held on 4-6-22 to approve Executive Session Meeting Minutes, review the Aging Report/Outstanding Owners and review an outstanding violation, as which time management will send out a Second and Final Notice for compliance.

HOMEOWNERS FORUM No items to discuss

APPROVAL OF MINUTES

Be it resolved, upon motion duly made and seconded, to approve the February 28, 2022 Board Meeting Minutes as presented. All approved. Motion carried.

FINANCIAL REPORT

Be it resolved, upon motion duly made and seconded, to accept the February 2022 financial statements as presented by Dana Pacific Management Services, subject to audit. All approved. Motion carried.

COMMITTEE REPORTS

Landscape/Facilities/Maintenance Committees

The Board reviewed the Landscape Report for February 2022 as submitted by The Soto Company.

OTHER BUSINESS

Draft Annual Audit

Be it resolved, upon motion duly made and seconded, to approve the draft audit as completed by VanDerPol and Company. All approved. Motion carried.

Proposals ~ Reserve Study

Be it resolved, upon motion duly made and seconded, to approve the proposal submitted by Foresight Financial Service to complete a computer update of a previous analysis at a cost of \$465. All approved. Motion carried.

Proposal ~ Insurance Renewal

Be it resolved, upon motion duly made and seconded, to approve the insurance renewal proposal as submitted by Armstrong/Robitaille/Riegle at a cost of \$5,628. All approved. Motion carried.

Proposal ~ Landscape Enhancement

Be it resolved, upon motion duly made and seconded, to deny proposal #4961 submitted by The Soto Company for landscape enhancements in the pool area planter at a cost of \$3,250. Larry Thomas advised he is looking for an enhancement project to include mainly succulents. Larry will reach out to another vendor and obtain a bid for community landscape enhancements to include succulents. All approved. Motion carried.

Proposal ~ Pool Furniture

Be it resolved, upon motion duly made and seconded, to approve proposal 1262 submitted by Seabreeze Patio Furniture for replacement of 11 lounge chair straps and 2 round tables at a cost of \$2,149.88. All approved. Motion carried.

Proposal ~ Curb Painting

Be it resolved, upon motion duly made and seconded, to request Humburg & Associates to revise proposal #222596A to remove the painting of the red curbs at the entrance. Once the bid has been revised, management was requested to forward the new bid to Larry Thomas for final review and approval, not to exceed \$3,171. All approved. Motion carried.

INFORMATIONAL ITEMS

The Board reviewed the Architectural Log, Work Orders and Community Map.

As there was no further business to be discussed in General Session, the meeting was adjourned at 8:33AM.

ATTEST: _____  _____ DATE: 6/1/22